

FONDS KWADRAAT: LOAN APPLICATION INSTRUCTIONS

Request a loan in just 7 steps

Step 1: enter the desired amount

Step 2: complete your contact information

Step 3: fill in the discipline (visual art / photography / design etc, max. 3) and your education in art / design, max 2.

Step 4: Download the Word document and insert:

- CV, maximum 2 pages, the last five years (education in Art or Design, exhibitions, awards, articles, subsidies etc.).
- A brief explanation of your art/design work (artist statement, max. 120 words).
- Your project proposal with motivation (maximum 1 A4: What, When, Where and Why).
- The budget (the costs of the project, what are the other incomes, how will you pay back the loan).

Save the document as Word or PDF, and upload it.

Step 5: upload **one** pdf with visual documentation of recent work, up to 12 images, with a description for each image (title, year, technique, exhibition etc).

You can also send the pdf with images digitally, for example via www.wetransfer.com to info@fondskwadraat.nl. In that case, upload at least one image.

If you would like to show multiple film clips, please make a compilation from which the different fragments are individually playable.

Books are welcome as documentation. Please send them by post to Fonds Kwadraat, Spring House, De Ruijterkade 128, 1011 AC Amsterdam. Or come by in Spring House.

Step 6: Upload financial information (most recent financial statement / tax return)

Step 7: submit the application.

You'll receive a confirmation within two days. If not, please contact us.

If you have any doubts of questions, please don't hesitate to contact us. Or come to Spring House, every first Wednesday of the month between 3.00 and 5.00 pm we'll answer all your questions.